



Lynda Wallace
Coaching and Consulting

Coaching Agreement

Thank you for choosing my coaching services. It will be my privilege to work with you. This agreement lays out the terms of our coaching relationship and constitutes a contract between us. Please let me know of any questions or concerns you might have.

- Lynda Wallace

Services

The services I provide include coaching and consulting on topics decided jointly between us. The purpose of coaching is to identify and implement strategies to help you achieve personal or career goals, cope effectively with life or work transitions, and/or identify and take steps to achieve greater well-being. Coaching is not a type of psychological counseling.

Confidentiality

I will protect the confidentiality of our communications and will only release information about our work to others with your written permission, or if I am required to do so by a court order or similar state mandate.

Scheduling and Fees

Our sessions will last 60 minutes each unless we agree in advance to a different length. The fee for each session will be \$_____.

Cancellations, Rescheduling, and Missed Appointments

My time is my livelihood, so if you need to cancel or reschedule an appointment, please do so as far in advance as possible. Except in the case of illness or inclement weather, changes within 24 hours may be assessed a 50% fee, and missed (not cancelled) sessions will be invoiced in full.

Feedback

If at any time you feel that you're not getting what you want out of our coaching relationship, please tell me so we can make adjustments.



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Dispute Resolution

We agree that any controversy or claim arising out of or relating to this agreement, or its breach, shall be settled through arbitration by an arbitrator to be chosen by mutual agreement, whose fees shall be borne by the losing party.